

**CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD**

**FORWARD WORK PROGRAMME**

2020 / 2021

**Chair:**

Sian Williams, Natural Resources Wales

**Vice Chair:**

Judith Greenhalgh, Denbighshire County Council

***Co-ordinators:***

Clare Hughes & Emma Lea (Betsi Cadwaladr University Health Board)

Fran Lewis (Conwy County Borough Council)

Nicola Kneale & Natasha Hughes (Denbighshire County Council)

Justin Hanson & Helen Millband (Natural Resources Wales)

Pippa Hardwick (North Wales Fire & Rescue Service)

**Committee Responsible:**

Denbighshire County Council

**For Queries:**

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Meeting Date	Topic	Purpose	Responsible Officer
16 March 2020 (Coed Pella, Colwyn Bay)	<b>Decisions Items (Assurance)</b>		
	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being i. Options Paper b. Community Empowerment c. Environmental Resilience i. Position Statement – performance indicators approval	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair
	Development of regional environment programme board	To provide members with an update on the development of a regional partnership.	NRW
	Well-being Impact Assessment – approval of review	To update members on the review and seek approval for the updated impact assessment.	Fran Lewis / Nicola Kneale
	WG PSB Support Grant – 19/20 annual update and approval of 20/21 submission	To seek approval for 20/21 grant submission.	Nicola Kneale
	<b>Discussion Items (Improvement)</b>		
	Area Statements	To provide members with an overview of the work and discuss opportunities for future working.	Chair
	Dementia Awareness Week – PSB involvement	To discuss how the PSB can participate in the Dementia Awareness Week.	DVSC representative
	Old Colwyn Sea Defences – impact assessment update	To update the Board on developments.	Owen Conry (CCBC)
	<b>For Information</b>		Date circulated
	<b>Key Communication Messages</b>		
	<b>Headline Community Feedback</b>		
	4 <sup>th</sup> May 2020	<b>Decisions Items (Assurance)</b>	

(Russell House, Rhyl)	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being b. Community Empowerment c. Environmental Resilience	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair
	Development of regional partnership	To provide members with an update on the development of a regional partnership.	NRW
	PSB Annual Report – approval	To seek approval prior to the report being presented to the Joint PSB scrutiny committee.	Chair
	<b>Discussion Items (Improvement)</b>		
	Transformational funding Programme 2020-21 update	To provide members with an update on the programme and discuss opportunities for future working.	Bethan Jones
	<b>For Information</b>		Date circulated
	<b>Key Communication Messages</b>		
<b>Headline Community Feedback</b>			
<b>27<sup>th</sup> July 2020</b> (Coed Pella, Colwyn Bay)	<b>Decisions Items (Assurance)</b>		
	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being b. Community Empowerment c. Environmental Resilience	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair
	Development of regional partnership	To provide members with an update on the development of a regional partnership.	NRW
	PSB Annual Report – publication approval	For members to consider any feedback provided by the joint PSB scrutiny committee and seek approval for publication.	

	<b>Discussion Items (Improvement)</b>		
	<b>For Information</b>		Date circulated
	PSB grant quarter 1 update.		
	<b>Key Communication Messages</b>		
<b>21<sup>st</sup> September 2020</b> (Russell House, Rhyl)	<b>Decisions Items (Assurance)</b>		
	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being b. Community Empowerment c. Environmental Resilience	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair
	Development of regional partnership	To provide members with an update on the development of a regional partnership.	NRW
	<b>Discussion Items (Improvement)</b>		
	PSB risk register – annual review	To consider the risk register and updating as necessary.	Chair
	<b>For Information</b>		Date circulated
	<b>Key Communication Messages</b>		
<b>16<sup>th</sup> November 2020</b> (Coed Pella, Colwyn Bay)	<b>Decisions Items (Assurance)</b>		
	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being b. Community Empowerment	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair

	c. Environmental Resilience		
	Development of regional partnership	To provide members with an update on the development of a regional partnership.	NRW
	<b>Discussion Items (Improvement)</b>		
	Local Development Plans update – Consultation on Deposit plan	To update members on developments and provide an opportunity for the Board to participate in the consultation.	James Harland (CCBC) / Angela Loftus (DCC)
	<b>For Information</b>		Date circulated
	PSB grant quarter 2 update.		
	<b>Key Communication Messages</b>		
	<b>Headline Community Feedback</b>		
<b>27<sup>th</sup> January 2021</b> (Russell House, Rhyl)	<b>Workshop / Informal Meeting</b>		
<b>22<sup>nd</sup> March 2021</b> (Coed Pella, Colwyn Bay)	<b>Decisions Items (Assurance)</b>		
	Meeting Action Tracker	To inform members of progress against the meeting actions.	Chair
	<b>Update on PSB priorities –</b> a. Mental Well-being b. Community Empowerment c. Environmental Resilience	To inform members of progress to date against the priority areas and seek approval for specific areas of work.	a. Richard Firth b. Judith Greenhalgh / Helen Wilkinson c. Iwan Davies / Chair
	Development of regional partnership	To provide members with an update on the development of a regional partnership.	NRW
	WG PSB Support Grant – 20/21 annual update & approval of 21/22 grant submission	To seek approval for 21/22 grant submission.	Nicola Kneale
	<b>Discussion Items (Improvement)</b>		
	<b>For Information</b>		Date circulated
<b>Key Communication Messages</b>			

	<b>Headline Community Feedback</b>

<b>Standard Agenda Items</b>
Apologies for Absence
Minutes of last meeting
Matters Arising
Meeting Action Tracker
Priority Area Progress Update
Forward Work Programme
AOB

<b>To be confirmed</b>	
First 1000 Days update	Teresa Owen
Future Scenario Planning	Helen Wilkinson
National Advice Agency	Welsh Government Rep
Early Action Together programme	Vicky Jones
National Assets Working Group	TBC
Old Colwyn Sea Defences – impact assessment update	Owen Conry, Conwy County Borough Council
Update on Local Development Plans for Conwy and Denbighshire	James Harland (CCBC) / Angela Loftus (DCC)
CVSC / DVSC – update on support needed	Wendy Jones & Helen Wilkinson
How PSB organisations are embedding PSB work within their organisations	All
Homelessness Update	Judith Greenhalgh
What are we doing to be green?	All
Modernisation agenda – good practise (from Conwy)	Emma Roberts
Nudge theory / behaviour change	TBC
Betws y Coed cycling route	TBC

Betsi Cadwaladr 3 year plan update	Gary Doherty
Update on Flexible Funding Programme	Erica Wyn Roberts (Conwy CBC) / Liz Grieve (Denbighshire CC)
North Wales Growth Bid Update	Graham Boase (Denbighshire CC) / Jane Richardson (Conwy CBC)
Investing in a Resilient Generation	Bethan Jones, BCU
National review of strategic partnerships	WG / WLGA representative, TBC

### Conwy & Denbighshire Joint Scrutiny Committee – Forward Work Plan

<b>24<sup>th</sup> March 2020</b> (County Hall, Ruthin)	<b>Items</b>		
	<b>Update on PSB Priorities -</b> • Supporting Good Mental Wellbeing for all ages	To inform members of progress to date against the priority areas	Richard Firth, Public Health Wales
	North Wales Fire & Rescue Service – Contribution to PSB Priorities	To provide an update to the meeting on how they contribute to the PSB and the benefits of the PSB to partners	Helen MacArthur, NWFRS
	BCUHB – Contribution to PSB Priorities	To provide an update to the meeting on how they contribute to the PSB and the benefits of the PSB to partners	Bethan Jones, BCUHB
<b>24<sup>th</sup> June 2020</b> (Bodlondeb)	<b>Items</b>		
	<b>Update on PSB Priorities -</b> • Community Empowerment	To inform members of progress to date against the priority areas	Judith Greenhalgh DCC & Helen Wilkinson DVSC
	<b>Update on PSB Priorities -</b> • Supporting Environmental Resilience	To inform members of progress to date against the priority areas and how NRW contribute to the PSB and the benefits of the PSB to partners	Sian Williams, NRW